

**Summary  
of  
Mayor's  
Proposed  
2011  
Budget**

# City of Willmar

## Mission Statement

The City of Willmar is committed to providing responsible municipal service in an open, effective and efficient manner to all citizens of the local and area community. The ultimate goal is to preserve and enhance the quality of life for future generations.

## Community Values

Fiscal Responsibility

Excellence in the Delivery of Service

Quality Service

Ethics and Integrity

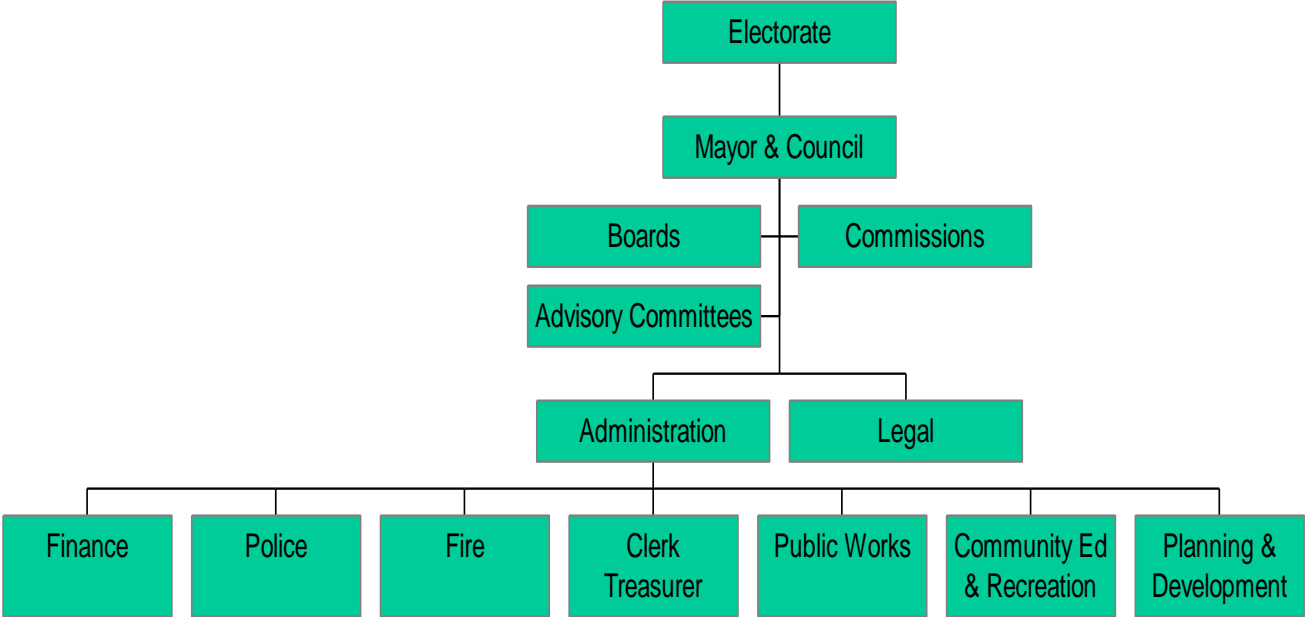
Visionary Leadership and Planning

Open and Honest Communication

Professionalism

Inclusiveness

# City of Willmar Organizational Chart

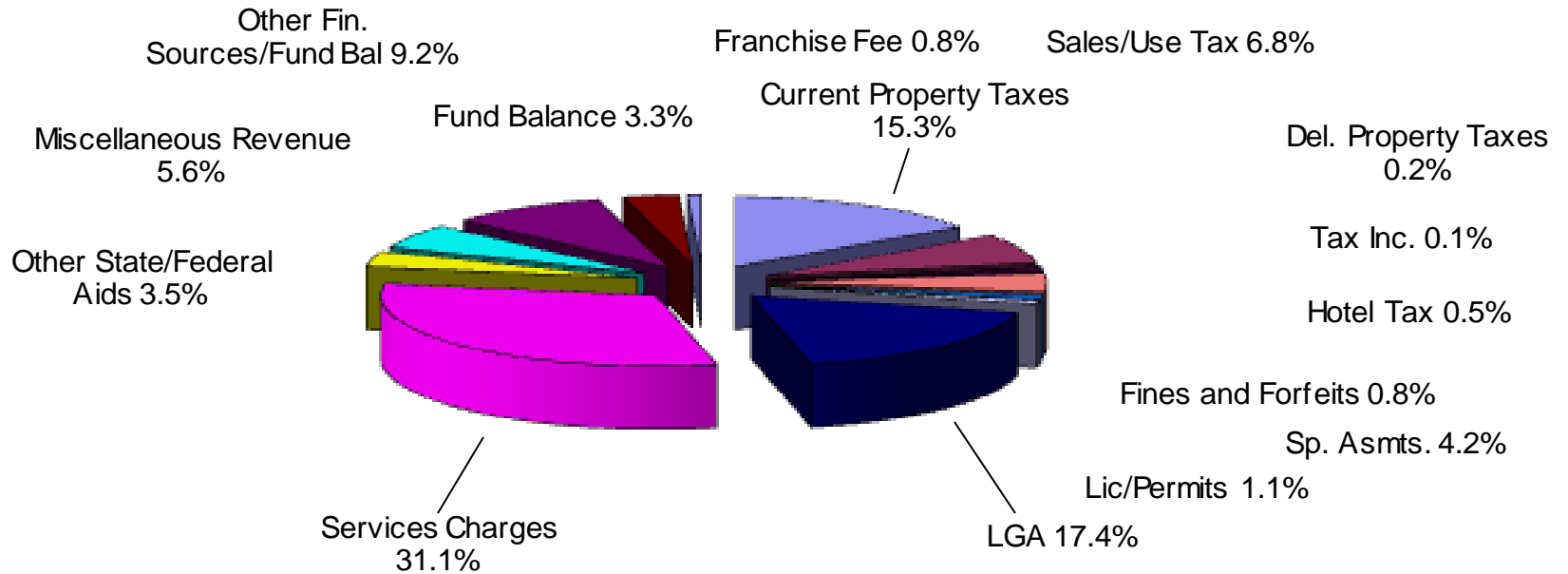


# Total Proposed 2011 Budget

Total Budget	<del>\$ 25,694,742</del>
Revised	\$ 25,566,712

Total General Operating	\$ 12,777,055
Total Capital Improvements	<del>\$ 1,622,871</del>
Revised	\$ 1,494,841
Total Other Operating/Debt	\$ 11,294,816

# Total Revenues by Account



# Revenues

• <b>3,796,734</b>	• <b>Current Property Taxes</b>	<b>15.3%</b>
• <b>1,750,000</b>	• <b>Sales/Use Tax</b>	<b>6.8%</b>
• <b>50,000</b>	• <b>Delinquent Property Taxes</b>	<b>.2%</b>
• <b>15,809</b>	• <b>Tax Increment</b>	<b>.1%</b>
• <b>206,000</b>	• <b>Franchise Fee</b>	<b>.8%</b>
• <b>140,000</b>	• <b>Hotel/Motel Tax</b>	<b>.5%</b>
• <b>1,083,318</b>	• <b>Special Assessments</b>	<b>4.2%</b>
• <b>282,325</b>	• <b>License and Permits</b>	<b>1.1%</b>
• <b>4,482,275</b>	• <b>Local Government Aid</b>	<b>17.4%</b>
• <b>896,253</b>	• <b>Other State/Federal Aids</b>	<b>3.5%</b>
• <b>7,992,939</b>	• <b>Service Charges</b>	<b>31.1%</b>
• <b>212,000</b>	• <b>Fines and Forfeits</b>	<b>.8%</b>
• <b>1,450,965</b>	• <b>Miscellaneous Revenue</b>	<b>5.6%</b>
• <b>2,365,208</b>	• <b>Other Financing Sources</b>	<b>9.2%</b>
• <b><u>842,886</u></b>	• <b><u>Fund Balances</u></b>	<b>3.4%</b>
• <b>25,566,712</b>	• <b>Totals</b>	

# Revenue Classifications

- **Taxes (\$6,086,573)**
  - **Revised Taxes (5,958,543)**
  - **Current Property Taxes (\$ 3,924,764)**
  - **Revised (\$3,796,734)**
  - **Delinquent Property Taxes**
  - **Tax Increment**
  - **Hotel Motel Tax**
  - **Sales/Use Tax (\$ 1,750,000)**
  - **Excise Tax**
  - **Lodging Tax Other Agencies**
- **Special Asmts. (\$1,083,318)**
  - **Special Assessments**
    - **Paving**
    - **Sewer**
    - **Water**
    - **Storm Sewer**
    - **Developers**
    - **Other Governmental Agencies**

# Revenue Classifications

- **Licenses and Permits (\$282,325)**
  - **Business Licenses/Permits (\$49,200)**
    - Non-Intoxicating Liquor
    - Café-Restaurant
    - Cigarette
    - Coin Operated Machines
    - Excavators Permit
    - Liquor Serving Permits
    - Pawnbrokers
    - Liquor On-Sale Clubs
    - Liquor On-Sale Private(\$36,000)
    - Liquor On-Sale Sunday
    - Liquor On-Sale Wine
    - Carnival Permit
    - Soft Drink
    - Taxi Cab Drivers
    - Theatre
    - Circus Permit
  - **Non-Business Licenses/Permits (\$233,125)**
    - Building Permits (\$175,000)
    - Dance Permits
    - Dog and Cat
    - Plumbing Permits
    - Sign Permits
    - Zoning/Land Use Fees
    - Developers/TIF Fees
    - Rental Registration Fees
    - Dumpster Permits
    - Exhibition Permit
    - Fireworks Display Permit
    - Parade Permit
    - Service Parking Permit
    - Right-of-way Excavator's
    - Right-of-way Permits

# Revenue Classifications

- **Intergovernmental (\$5,378,528)**
  - **Federal Government (\$500)**
    - Federal Grants
    - Federal Reimbursements
    - Gas Tax Refund
  - **County Government (\$54,795)**
    - Kandiyohi County Highway
    - County Grants
    - Agreements
  - **School Government (\$130,000)**
    - School Liaison Agreement
    - School Reimbursements
  - **Other Governmental Agencies**
    - Miscellaneous Agreements
- **Intergovernmental**
  - **State Government (\$5,193,233 )**
    - Local Government Aid (\$4,482,275)
    - Police Department Aid
    - Equalization Aid
    - P.E.R.A. Aid
    - Shoreland Adm. Grant
    - Airport Aid
    - Gas Tax Refund
    - Fire Department Aid
    - Shared Hwy User Aid
    - Other Sate Grants/Reimbursement

# Revenue Classifications

- **Service Charges (\$7,992,939)**
  - **General Government (\$15,820)**
    - Election/Filing Fees
    - Sale of Maps
    - Assessment Certificates
    - Photo Copies
    - City Hall Rent
  - **Public Safety (\$187,700)**
    - Donations
    - Fire Contracts
    - Background Investigations
    - Photo Copies
    - Personnel Charges
    - Training Reimbursements
    - Fire/Police False Alarms
    - Grant Revenue
  - **Building and Grounds (\$20,500)**
    - Sale of Material
    - Donations
    - Restitution
    - Showmobile rent
    - Shelter Reservation
- **Service Charges**
  - **Waste Treatment (\$7,254,319)**
    - Utilities
  - **Civic Center (\$253,000)**
    - Sale of Material
    - Rental Agreements
    - Tournament Fees
    - Roller Hockey
    - Figure Skating
    - Ice Rental
    - Dry Floor Events
    - Open Skating
    - Adult Hockey League
    - Advertising Sales
    - Vending Machine Commissions
    - Concession Sales
    - Hockey Games
    - Accessories Sales
    - Telephone Commissions
    - Skate Rental/Sharpening

# Revenue Classifications

- **Service Charges**

- **Leisure Services (\$147,000)**

- **Football Fees**
    - **Basketball Fees**
    - **Softball Fees**
    - **Youth Baseball/Softball Fees**
    - **Hockey Fees**
    - **Broomball Fees**
    - **Volleyball Fees**
    - **Cross Country Skiing**
    - **Exercise Program Fees**
    - **Pop Commissions**
    - **Youth Programs**
    - **Dog Obedience Classes**
    - **Tennis Lessons**
    - **Rifle Range Fees**
    - **Soccer Fees**
    - **Operation Fitness Fees**

- **Service Charges**

- **Airport (\$81,000)**

- **Rental Income**
    - **Fixed Base Operator**
    - **Fuel Sales**

- **Community Center (\$12,000)**

- **Donations**
    - **Pop Commissions**
    - **Membership Fees**
    - **Facility Rental**
    - **Program Fees**

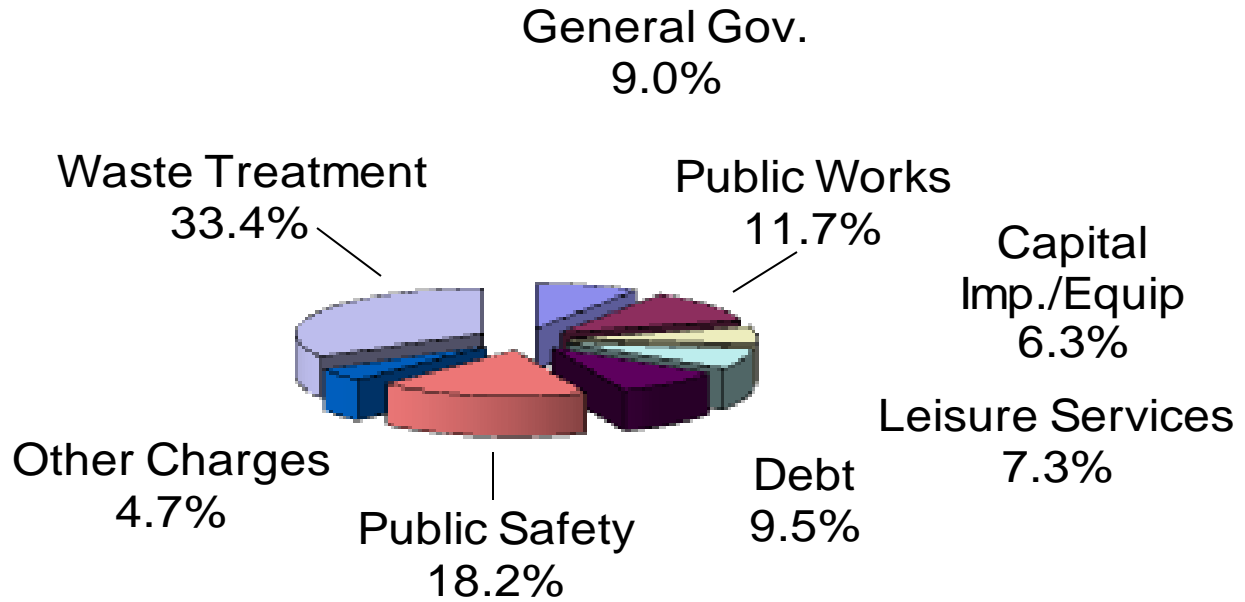
- **Highways and Streets (\$16,000)**

- **Pavement Repair**
    - **Snow Removal**
    - **Weed Cutting**
    - **Labor**
    - **Equipment Rental**
    - **Plans and Specifications**
    - **Aerial Topography**
    - **Sale of Material**

# Revenue Classifications

- **Other Sources (\$2,365,208)**
  - MUC Intergovernmental Transf.
    - (\$ 1,891,708)
  - Rice Intergovernmental Transfer
  - Projects Administrative Transfer
  - CVB Administrative Transfer
  - Waste Treatment Adm. Transfer
- **Fines and Forfeits (\$212,000)**
  - Other Fines and Forfeits
  - Court Fines
  - Traffic Violations
  - Impounding Fees
  - Storage Fees
  - Towing Fees
  - Administration Fees
  - Parking Violations
- **Miscellaneous (\$ 1,450,965)**
  - Miscellaneous
  - Interest Earnings
  - Interest Income
  - Sales of Fixed Assets
  - Sale of Material
  - Contributions/Donations
  - City Auditorium
  - Capital Gains
  - Other Rents
  - Refunds and Reimbursements
  - Telephone Reimbursements
  - Insurance Reimbursements
  - Insurance Pass Through

# Total Expenditures by Account



# Expenditures

• \$2,295,676	• <u>General Government</u>	9.0%
• \$4,673,633	• <u>Public Safety</u>	18.2%
• \$3,017,853	• <u>Public Works</u>	11.7%
• \$1,874,693	• <u>Leisure Services</u>	7.3%
• 1,494,841	• <u>Capital Improvement/Equipment</u>	6.3%
• \$8,576,475	• <u>Waste Treatment</u>	33.4%
• \$1,201,600	• <u>Other Charges</u>	4.7%
• <u>\$2,431,941</u>	• <u>Debt Redemption</u>	9.4%
• \$25,566,71	• Totals	

# Historical Expenditure Trends

<b><u>General Government</u></b>	<b>2011</b>	<b>2010</b>	<b>2009</b>
– <b>City Administrator</b>	<b>\$229,562</b>	<b>\$228,434</b>	<b>\$227,673</b>
– <b>Mayor &amp; Council</b>	<b>\$194,350</b>	<b>\$186,740</b>	<b>\$190,450</b>
– <b>Planning &amp; Dev.</b>	<b>\$450,530</b>	<b>\$449,015</b>	<b>\$452,986</b>
– <b>City Clerk/Treas.</b>	<b>\$205,469</b>	<b>\$204,155</b>	<b>\$203,620</b>
– <b>Assessing</b>	<b>\$305,610</b>	<b>\$303,552</b>	<b>\$298,249</b>
– <b>Finance</b>	<b>\$340,435</b>	<b>\$339,023</b>	<b>\$367,193</b>
– <b>Legal</b>	<b>\$195,626</b>	<b>\$183,719</b>	<b>\$183,833</b>
– <b>City Hall</b>	<b>\$109,507</b>	<b>\$100,312</b>	<b>\$ 99,934</b>
– <b>Data Processing</b>	<b>\$203,679</b>	<b>\$210,193</b>	<b>\$213,040</b>
– <b>Elections</b>	<b>\$23,108</b>	<b>\$ 56,460</b>	<b>\$ 22,479</b>
– <b>Cultural Diversity</b>	<b>\$37,800</b>	<b>\$ 42,000</b>	<b>\$ 83,425</b>

# Total Expenditures by Account

• <b><u>Public Safety</u></b>	<b>2011</b>	<b>2010</b>	<b>2009</b>
– <b>Police Protection</b>	<b>\$ 3,945,277</b>	<b>\$3,984,555</b>	<b>\$4,000,351</b>
– <b>Fire Protection</b>	<b>\$ 728,356</b>	<b>\$ 687,207</b>	<b>\$ 749,447</b>

# Total Expenditures by Account

<b>Public Works</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>
– Airport	\$ 139,900	\$ 141,500	\$ 196,300
– Engineering	\$ 543,077	\$ 563,981	\$ 556,747
– Public Works	\$ 2,334,876	\$ 2,367,933	\$ 2,385,143

# Total Expenditures by Account

<b>• <u>Leisure Services</u></b>	<b>2011</b>	<b>2010</b>	<b>2009</b>
– Auditorium	\$ 53,875	\$114,624	\$113,910
– Leisure Services	\$ 395,007	\$403,594	\$408,660
– Civic Center	\$ 538,367	\$535,985	\$567,735
– Senior Citizens	\$ 100,392	\$113,269	\$118,653
– Library	\$ 459,007	\$459,007	\$451,187
– Aquatic Center	\$ 172,564	\$171,484	\$167,650
– W.R.A.C.-8	\$ 155,484	\$154,454	\$160,794

# Total Expenditures by Account

<b><u>Non-Operating</u></b>	<b>2011</b>	<b>2010</b>	<b>2009</b>
– Capital Improvements	\$1,214,841	\$ 817,650	\$1,226,700
– Waste Treatment	\$8,576,475	\$5,599,003	\$3,921,003
– Non-Departmental	\$ 911,000	\$ 887,000	\$ 943,150
– Sales/Use Tax	\$ 281,000	\$ -0-	\$ -0-
– Convention & Visitors	\$ 253,100	\$ 308,450	\$ 246,700
– Transit System	\$ 6,000	\$ -0-	\$ 9,000
– Office Services	\$ 27,300	\$ 27,300	\$ 25,000
– Tax Increment Bonds	\$ 15,809	\$ 12,270	\$ 40,900
– Special Assessment Bonds	\$2,416,132	\$2,446,259	\$2,215,550

# Capital Outlay Program

• <b><u>Police Protection</u></b>			
– 53-Patrol Cars (2)	\$	61,912	
– 53-Detective Car	\$	25,000	
• <b><u>Civic Center</u></b>			
- 52-Tables & Chairs	\$	2,000	
• <b><u>Auditorium</u></b>			
-52-Roof Repair	\$	2,000	
• <b><u>Community Center</u></b>			
-54-Energy Audit	\$	3,000	
-52-New Phone System	\$	2,000	
• <b><u>Parks</u></b>			
-54-Park Dev.	\$	32,000	
• <b><u>Leisure Services</u></b>			
– 54-Irrig. Red	\$	18,000	
– 54-Backstop Blue	\$	8,000	
– 54-Sunrise Park	\$	10,000	
• <b><u>City Hall</u></b>			
– 51-Roof Repair	\$	25,371	
– 51 Ceiling Tile	\$	1,200	
• <b><u>Data Processing</u></b>			
- 52-Computer Equip.	\$	63,930	
• <b><u>Fire Protection</u></b>			
– 53-Chief Vehicle	\$	29,750	
• <b><u>Engineering</u></b>			
– 53-Pickup	\$	33,880	
– 53-Van	\$	33,880	
– 54-GIS Mapping	\$	4,000	
• <b><u>Storm Water</u></b>			
– 54-Storm Water	\$	100,000	
• <b><u>Airport</u></b>			
– 54-Crack Sealing	\$	9,000	
• <b><u>Public Works</u></b>			
– 53-Loader	\$	195,000	
– 53-Bucket	\$	175,000	
– 53-Pickups(3)	\$	94,903	
– 54-Robbins parking	\$	75,000	
– 53-Tractor	\$	71,220	
– 51-Shelter Repair	\$	10,000	
– 53 -Tractor	\$	120,000	
– 53-(4) Mowers	\$	108,000	

# Non-Departmental

<b>Item</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>
• <b>Retired Employees Ins.</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$ 100,000</b>
• <b>Liability Insurance</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>	<b>\$ 29,000</b>
• <b>Labor Neg./Relations</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
• <b>Lobby</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>
• <b>Re-employment Insurance</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
• <b>Downtown ( Main-street )</b>	<b>\$ 43,200</b>	<b>\$ 48,000</b>	<b>\$ 60,000</b>
• <b>Insurance Deductible</b>	<b>\$200,000</b>	<b>\$ 150,000</b>	<b>\$ 100,000</b>
• <b>Internship Program</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
• <b>Other Services</b>	<b>\$ 11,000</b>	<b>\$ 26,000</b>	<b>\$ 26,000</b>
• <b>Refunds &amp; Reimbursements</b>	<b>\$175,000</b>	<b>\$175,000</b>	<b>\$ 175,000</b>
• <b>Civil Defense Sirens</b>	<b>\$ 5,000</b>	<b>\$ -0-</b>	<b>\$ 5,000</b>
• <b>Safety Program</b>	<b>\$ 3,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
• <b>State Mandate Drug Testing</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>

# Non-Departmental

<b>• <u>Item</u></b>	<b><u>2011</u></b>	<b><u>2010</u></b>	<b><u>2009</u></b>
<b>• Meals on Wheels</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 20,000</b>
<b>• Insurance Pass Through</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$ 200,000</b>
<b>• Employer's Ins. Contrib.</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>
<b>• Foundations</b>	<b>\$ -0-</b>	<b>\$ -0-</b>	<b>\$ 10,000</b>
<b>• Civic Promotions</b>	<b>\$ 51,000</b>	<b>\$ 51,000</b>	<b>\$ 123,150</b>
<b>– Humane Society</b>	<b>\$10,000</b>	<b>Willmar Fest</b>	<b>\$25,000</b>
<b>– Leadership</b>	<b>\$ 1,000</b>	<b>Baseball Bst.</b>	<b>\$15,000</b>

# Levy Limit Base

<b>• <u>Levy Limit Base</u></b>	<b><u>2006</u></b>	<b><u>2007</u></b>	<b><u>2008</u></b>	<b><u>2009</u></b>	<b><u>2010</u></b>	<b><u>2011</u></b>
– <b><u>(Levy + LGA Allotment )</u></b>	\$ 6,719,498	\$7,421,063	\$7,758,251	\$8,121,411	\$8,242,280	\$8,279,009
– Yearly Difference		\$ 701,565	\$ 337,188	\$ 363,160	\$ 120,869	\$ (63,271)
– <b>Property Tax Levy</b>	\$2,335,677	\$2,806,995	\$3,383,673	\$3,525,325	\$3,568,705	\$3,796,734
• Yearly Difference		\$ 471,318	\$ 576,678	\$ 141,652	\$ 43,380	\$ 128,029
<b>LGA Allotment</b>	\$4,383,821	\$4,614,068	\$4,374,578	\$4,596,086	\$4,673,575	\$4,482,275
Yearly Difference		\$ 230,247	(\$ 239,490)	\$ 221,508	\$ 77,489	(\$ 191,300)
<b>LGA Unallotment</b>			(\$ 316,537)	(\$ 269,043)	(\$620,785)	
<b>LGA Allotment Adjusted</b>			\$4,058,041	\$4,327,043	\$4,052,790	

# Tax Levy Comparison

<u>Year 2010</u>	<u>\$ 3,668,705</u>
Year 2011	\$ 3,924,764
Revised	\$ 3,796,734
Increase	<del>\$ 256,059</del>
Revised	\$ 128,030

# Tax Levy & Rate History

- 2002      \$1,926,809    26.355
- 2003      \$1,848,317    24.584
- 2004      \$2,069,429    26.050
- 2005      \$2,255,677    25.600
- 2006      \$2,335,677    24.102
- 2007      \$2,806,995    25.623
- 2008      \$3,383,646    28.236
- 2009      \$3,525,325    28.163
- 2010      \$3,668,705    28.642
- 2011      \$3,796,734

City of Willmar  
Property Tax Comparison  
Payable 2010 & 2011  
City Portion Only

				2011 Payable	2011 Payable	2011 Payable	2011 Payable	Total Tax Difference
	2010	2010		Estd Tax Rate	Estd City Tax	Estd Tax Rate	Estd City Tax	Payable 2011
Market Value	Payable	Payable		Based on	Based on	Based on	Based on	Btwn Original Levy
Hmstd Property	Tax Rate	City Tax		Original Levy	Original Levy	Reduced Levy	Reduced Levy	& Reduced Levy
\$100,000	28.642%	\$ 214.18		30.271%	\$ 229.54	29.284%	\$ 221.37	\$ 8.17
\$150,000	28.642%	\$ 367.87		30.271%	\$ 391.48	29.284%	\$ 378.14	\$ 13.34
\$200,000	28.642%	\$ 520.33		30.271%	\$ 552.10	29.284%	\$ 533.63	\$ 18.47

Note: City tax amount is after city portion of homestead credit.

City of Willmar  
Market Value & Tax Capacity Comparison  
Payable 2010 & 2011  
City Portion Only

	2010	2010	2011	2011
	Payable	Payable	Payable	Payable
	Estd Mkt Vlu	Tax Capacity	Estd Mkt Vlu	Tax Capacity
Totals	\$1,050,568,900	\$12,808,305	\$1,062,002,300	\$ 13,081,930
New Construction				
Value Includ with				
Total Estd M.V.	\$ 17,105,500		\$ 8,347,500	

# 2009 Comparative Property Tax Data Similar Size Communities

<u>City</u>	<u>2009</u>	<u>Taxable</u>	<u>County</u>	<u>City</u>	<u>School</u>	<u>Special</u>	<u>Total</u>
		<u>Tax Cap.</u>			<u>Tax Rates</u>		
Albert Lea	18,095	10,749,655	58.86	44.18	25.63	1.44	130.11
Austin	23,726	11,015,051	47.87	33.64	21.85	3.08	106.44
Brainerd	13,954	8,902,728	27.84	44.17	17.52	1.61	91.14
Fairbault	22,818	16,907,763	27.21	34.84	20.25	3.53	85.84
Fergus Falls	13,813	9,078,342	34.29	44.91	28.62	1.60	109.42
Hibbing	16,120	7,672,213	52.81	60.55	1.62	1.50	116.48
Hutchinson	14,134	10,597,264	56.22	55.48	13.61	2.83	128.14
Marshall	13,141	8,916,070	50.33	48.96	32.41	0.41	132.10
New Ulm	13,473	8,570,648	48.77	60.93	16.24	1.42	127.36
Northfied	19,839	15,549,011	26.84	38.40	28.39	2.93	96.55
Owatonna	25,381	21,088,486	51.39	44.77	18.96	0.57	115.69
<b>Willmar</b>	<b>19,130</b>	<b>12,590,761</b>	<b>56.88</b>	<b>28.00</b>	<b>20.54</b>	<b>2.76</b>	<b>108.17</b>
Winona	27,582	18,814,394	43.91	31.22	17.39	2.46	94.67

**Red indicates rates lower than Willmar's**